



Southwest Kansas Area Cooperative District #613

2112 1st Ave, Suite 252 - Dodge City, KS 67801

Phone: (620) 371-1061 - Fax: (620) 227-1767

<http://www.skacd.com>

Trina Schmidt, Executive Director

Special Education Teacher (Disabilities) Position Description

Position Overview

- Participate in the screening, evaluation, and identification practices of students with disabilities (in accordance with “Child Find” requirements)
- Participate in student staffings and IEPs meetings
- Serve on school general education intervention (GEI) teams and other school-based committees as requested by building administration
- Develop appropriate goals and objectives for students
- Review and implement services for students with disabilities as outlined in the student’s individualized education program (IEP)
- Develop and implement appropriate lesson plans and activities for students with disabilities
- Complete regular monitoring of students’ progress toward IEP goals and learning standards
- Coordinate special education and related services with other members of the IEP team
- Supervise, train, and evaluate special education any paraprofessional(s) working with students you teach, as determined by your building administrator
- Complete and submit all special education documentation in a timely manner
- Adhere to both SKACD and local district procedures
- Participate in required inservice training and professional development activities
- Ensure relevant teaching licensure and certifications remain valid (in good standing) during the contract period
- Collaboratively design Behavior Intervention Plans (BIPs) and Functional Behavioral Assessments (FBAs) with members of the Emotional Support Team, School Psychologists, and other specialists
- Establish professional rapport; communicate effectively to teachers, staff, parents, and administrators
- Implement evidence-based teaching and learning strategies within the classroom
- Maintain accurate records of student participation, progress monitoring, and parental contact
- Demonstrate reflective teaching practices; explore and advocate for improved service delivery
- Maintain compliance with confidentiality laws
- Complete other duties as assigned by SKACD administration



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Logistics, Work Location, Hours, Supervision, Salary, and Benefits

- Worksite is assigned annually by the needs of SKACD; to be discussed at the time of hiring
- The position will follow an 9-month teaching contract (w/ additional teaching opportunities during the summer months)
- Working hours will be determined by the local school district where you are assigned
- Reports to the both SKACD administration and local district administration
- The position may be responsible for supervision, evaluation, and training of paraprofessionals
- An overview of salary and benefits information is available at www.skacd.com/benefits

Core Position Requirements

- Education:
 - Minimum: Associate's degree (or 60 college hours without earning a degree) in any field
 - Preferred: Bachelor's degree or higher in an education discipline (e.g. elementary education, secondary education, early childhood education, special education)
- Licensure:
 - Minimum: eligibility for an emergency substitute teaching license
 - Preferred: fully certified special education teacher (or eligible for special education licensure waiver)
 - Note: Fully certified special education teachers will receive a \$4,000 annual stipend
- Maintain a valid Kansas Driver's License
- Have access to reliable transportation
- Must be able to lift 50 lbs

Application Procedure

- Complete application online at EducateKansas.org or SKACD.com/employment
- Applications are accepted year-round

Ashland USD 220 - Bucklin USD 459 - Cimarron USD 102 - Dighton USD 482 - Dodge City USD 443
Fowler USD 225 - Ingalls USD 477 - Jetmore USD 227 - Kismet-Plains USD 483 - Meade USD 226
Minneola USD 219 - Ness City USD 303 - Spearville USD 381 - Western Plains USD 106